



JOB DESCRIPTION

Licensed Practical Nurse

The licensed practice nurse (LPN) is responsible for rendering nursing care in assigned area in terms of individualized client needs, according to dependent and independent nursing functions and conformance with recognized nursing techniques, procedures, and established standards based on the scope of practical nursing, under the direction/delegation of the registered nurse.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Utilize nursing knowledge and skills in the safe implementation of basic preventative therapeutic and rehabilitative nursing care of assigned patient/family as evidenced by documentation and observation of positive patient care outcomes.
- Perform delegated independent nursing functions using established procedures, policies, guidelines and standards as observed by the registered nurse.
- Administer medication accurately, observing patient response, as evidenced by documentation in the medical record and lack of negative outcomes
- Maintain and coordinate communication among patient/significant other, staff and physician as evidenced within medical record, client and health care team feedback.
- Assist in assuring that effective communication exists with patient/significant other as reflected in the plan of care. Give punctual change of shift report consisting of pertinent and relevant information for assigned patients.
- Work collaboratively with other members of the health care team in coordination of the patient's care as evidenced by other department feedback.
- Use available written and AV materials specific to patient condition or disease. Utilize appropriate teaching methods such as one-on-one and group instruction, demonstration or discussion.
- Assist patients, family members or other clients with concern and empathy; respect their confidentiality and privacy and communicate with them in a courteous and respectful manner.
- Answer and refer telephone calls or other inquires to ensure accurate and timely communications are facilitated.

Competencies

Customer/Client Focus; Ethical Conduct; Thoroughness; Flexibility; Initiative; Personal Effectiveness/Credibility; Stress Management/Composure; Teamwork Orientation; Technical Capacity; Multi-tasking/Time Management; Medical Teamwork; Bedside Manner & Compassion; Infection Control; Health Promotion and Maintenance; Creating a Safe, Effective Environment; Informing Others; Judgment; Pain Management.

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles and some mechanical equipment. The employee is occasionally exposed to a variety of patient conditions and elements. The noise level is moderate to quiet.

Physical Demands

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, and stooping all day. The employee must frequently lift and/or move items over 20 pounds.

Position Type/Expected Hours of Work

This position regularly requires long hours and frequent weekend work.

Travel

This position may require less than 25% travel, dependent on the MSP client location that you are assigned to. You, alone, have the opportunity to accept or decline job assignments based on location and travel required.

Required Education and Experience

1. Graduate of an accredited school of Nursing.
2. Valid registration as an LPN in the state that MSP client is located.
3. Completion of relevant state Board of Nursing approved.
4. Current AHA Healthcare Provider training (BCLS).
5. One year of experience in medical/surgical nursing.

AAP/EEO Statement

MedServices Personnel Inc. is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

JOB DESCRIPTION ACKNOWLEDGEMENT/CERTIFICATION

I certify that I can perform the essential functions of the position with or without reasonable accommodation(s). Please use this sheet of paper to list accommodation requests. My signature certifies my understanding of the requirements, essential functions and duties of the position.

Printed Name

Signature

Date_____